

RESUMING LONG TERM CARE OPERATIONS IN A POST-COVID ERA

April 2020



PREPARE YOUR OPERATION TO REOPEN

In these unprecedented times, many businesses that previously suspended operations partially or fully to comply with government regulation or due to operational disruption are now reopening. This guidance is intended to provide steps to restart your operation, safely clean and disinfect your property, and take care of your employees and guests.

Contact your ProGuard Representative for any additional support you may require during this reopening phase.

Ges We're OPEN



WE ARE HERE TO PARTNER WITH YOU IN

POWERING YOUR PERFORMANCE

BY DELIVERING



DELIGHTED RESIDENTS

HEALTHY COMMUNITIES

OPTIMIZED OPERATIONS



ProGuard partners with you to ensure outstanding resident experience through safe and clean linens, dishes, and surfaces, malodor elimination and spotless community appearance.



We equip you to **deliver safe food**, **rooms, and public spaces** via complete and thorough infection prevention, complete water safety programs and robust and personalized on-demand employee training.



Our industry expertise **boosts your bottom line** through improved labor utilization, reduced utilities, extended asset life, and our standardized chemical program.



STEP TO PREPARE FOR A SUCCESSFUL REOPENING

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Clean Environments Start with your Team



Maintaining Safety and Guest Confidence in Public Spaces



Safe Hands Everywhere you Need Them



Keep your Most Valuable Resources Safe- Your People



Protect your Properties and Set up your Communities for Success



Create a Communication Plan to Instill Confidence in your Community





CLEAN ENVIRONMENTS START WITH YOUR TEAM

Follow heightened procedures and process to keep your residents, staff and guests safe



TAKE ACTION



Identify heightened high-touch point disinfection procedures and create processes and expectations by role Hold trainings for both new hire and experienced employees. Create audit processes to ensure proper adherence **8 8**-8

Cross-Train staff where applicable to use labor more efficiently and allow for just-in-time cleaning



Build out schedules for regular and routine cleaning of public spaces



Contact your ProGuard Representative or refer to EPA's <u>List N: Disinfectants for use against SARS-CoV-2</u> for approved products.

MAINTAINING SAFETY AND GUEST CONFIDENCE IN PUBLIC SPACES

TAKE ACTION

Use this guidance to protect your residents, staff and guests in public spaces

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Monitor capacity in public spaces and move furniture to create adequate social distancing Provide disinfectant to allow residents and visitors to self-clean equipment before and after use

Where hand washing with warm water is not available, provide hand sanitizer for residents, visitors, and staff

60º

ALCOHOL

Frequent handwashing Sanitize Cover Avoid Hands vour close mouth contact Thoroughly wash hands and Use alcohol-based hand & nose exposed portions of arms sanitizer without rinse with anyon with hand soan and warm wate Cough or sneeze into a showing symptor tissue or flexed elbow. of respiratory Throw away tissue and seconds. Use designated illness. 20 andwashing sink

> Post guidance of public space cleaning standards and behaviors for residents and visitors



Contact your ProGuard Representative or refer to EPA's <u>List N: Disinfectants for use against SARS-CoV-2</u> for approved products.

SAFE HANDS EVERYWHERE YOU NEED THEM

Build out and communicate your hand hygiene protocol



TAKE ACTION







Provide guidelines and stress importance of increasing frequency of hand washing

Where hand soap and warm water is not available, provide alcohol-based hand sanitizer Set up wall charts and hand washing reminder signs in staff break rooms and restrooms

Encourage residents and visitors to follow safe hand hygiene practices



KEEP YOUR MOST VALUABLE RESOURCES SAFE- YOUR PEOPLE

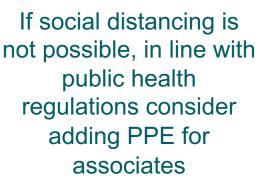
Build out and communicate your employee safety protocols



TAKE ACTION

Encourage social distancing across all roles in community





Create safety guidance for housekeeping staff on when and how to safely clean resident rooms, public spaces and employee spaces



Communicate sick time policy for staff. Encourage your staff to stay home if unwell



PROTECT YOUR PROPERTIES AND SET UP YOUR COMMUNITIES FOR SUCCESS

Equip your communities with the right tools and products



TAKE ACTION





Change solution when somes.
Mop or squeegee solution toward drain. Refer to
product label to determine if rinse is required. Allow
floor to air dry. Thoroughly clean and store all
equipment after use (i.e., hang mop to store, empty
dirty deamine solution inform ono sink)

Clear floor of all movable items including rugs



Provide reopening checklists to ensure operation is ready to reopen Advise staff to set up consultations with equipment and chemical providers to ensure it is properly working Provide management staff with detailed procedures for all areas their property

Equip staff with the correct products to use across all areas of the community



INSTILL CONFIDENCE IN YOUR COMMUNITY

TAKE ACTION

Create a communication plan that builds assurance and confidence with your residents



Provide communication on new cleanliness standards and safety practices to community, family members and memos on community website



Supply resources in visitor waiting room and public spaces explaining changes to protocols



Create procedures to clean public spaces more frequently during public hours



Provide transparency on remediation protocol if a guest or staff member were to be diagnosed with Covid-19





For more information contact your ProGuard Representative at 866-444-7450

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